



Form: Credit for Experiential Learning

Name: _____

Address: _____

E-Mail: _____

Credit may be granted for up to nine units (three courses) for Experiential Learning in ministry-related areas. (These may be given Ministry or Elective course credit.)

Experiential Learning can take place in a variety of settings including, but not limited to, the following:

- Conventions and conferences (must be at least three full days in length)
- Continuing education courses in ministry-related areas
- Teaching a course/class in theology or ministry
- Religious service spanning at least three months
- Personal travel to biblical lands with review of application to ministry
- Seminars and workshops in ministry-related areas
- Training programs or in-service courses in ministry

The student must demonstrate in a written portfolio that his/her learning experiences are:

1. equivalent to seminary-level learning
2. balanced between theory and practice in the marketplace
3. directly related to the degree program
4. measurable and documented

To apply for Experiential Learning Course Credit:

1. Complete this form: "Credit for Experiential Learning"
2. Include the evaluation fee of \$25 for each petitioned course
3. Complete a Portfolio that demonstrates graduate-level learning

Writing a Portfolio

Students are encouraged to enhance the portfolio by giving it a personal flavor. It should show your personality and knowledge in the field. The following elements should be included in the portfolio:

- Cover sheet (personal address/email)
- Completed form: “Credit for Experiential Learning”
- Letter of purpose for the portfolio (one page)
- Copies of college transcripts (if not already on file)
- Table of contents of the portfolio
- Life history (briefly state academic/career background for its relevant value to your portfolio)
- Goals statement related to this portfolio
- Summary of Experiential Learning (define the program of learning) Include your summary of the course or the seminar completed along with official agenda and handouts from the course/seminar. At least two pages of the document must be your analysis of application of the course or seminar to the experience of ministry. Relate how it informs or benefits your ministry.
- Competency statement (state your learning outcomes)

This paper will be evaluated and placed in your educational file. Credit is awarded based on depth and quality of learning as demonstrated in the portfolio documentation of life and ministry experience and respective skills attained.

You should submit additional evidence in the form of carefully edited notes from the lectures or a major paper you wrote for the course.

Name of Course or Seminar	Name of Institution	GCS Course Equivalent
1.		
2.		
3.		

Signature

Date

Mail to:

Registrar
Grace Communion Seminary
P.O. Box 5005
Glendora, CA 91740-0730

(Physical address of GCS offices is 2011 E. Financial Way, Glendora, CA 91741.)