



# Academic Appeal

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## SCHOLASTIC REQUIREMENTS

### **Academic Probation**

Academic probation serves as a warning that a student is in danger of academic disqualification. A student who has not achieved both a term and cumulative grade point average of 2.0 (C) or higher at the close of a term (semester or summer session) will be placed on academic probation.

### **Academic Disqualification**

A student becomes academically disqualified and may not continue enrollment under any of the following conditions:

- (1) A student fails in six or more hours of course work for any given year.
- (2) A student on academic probation fails to achieve both a term and cumulative grade point average of 2.0 (C) or higher.

The Retention Committee may waive academic disqualification if individual circumstances warrant such action.

### **Academic Appeal**

A student who becomes disqualified academically may appeal the disqualification by filing an appeal petition at the Registrar's Office within two weeks of the date of notification of disqualification. Official forms for this purpose are available at the Registrar's Office.

After the appeal has been considered by the Retention Committee, the Registrar will notify the student of the decision. Once this decision has been made, no further appeal is allowed.

Disqualified students are not eligible for readmission until at least three terms have elapsed. If readmitted, the student will be on academic probation and will be expected to satisfy the requirements for removal from probation by the end of the term.

### **Holding of Records**

Student records may be placed on a hold status because of financial or other obligations to the Seminary. While a student's records are on hold, registration will not be allowed, nor will transcripts of credits be released. Records will be held until the obligation is cleared to the satisfaction of the office or department instituting the hold.